**About your organisation**

|  |  |  |
| --- | --- | --- |
| **Name of Organisation** |  | |
| **Address of Organisation** |  | |
| **Main contact details** | Name |  |
| Email |  |
| Telephone |  |
| ***(if applicable)*** | Website |  |
|  | Charity No. |  |

|  |  |
| --- | --- |
| **How much money in total are you applying for from this Fund?**  You can apply for £500 to £5000. |  |

**About your project**

|  |  |
| --- | --- |
| **What are you planning to do?**  **Title and description of the programme / project / activity (max 500 words)** |  |
| **How will this programme / project / activity contribute to increased understanding of and uptake of COVID-19 vaccination? Will it also address other public health matters?**  **(max 500 words)** |  |
| **Which issues will your programme / project / activity address and how will your project achieve results in addressing these issues?**   * Minimise practical barriers to vaccine access * Tackle misinformation around COVID-19 and vaccines * Increase trust around vaccine safety and wider health messaging * Improve reach of official Public Health messages deeper into communities * Provide insight and feedback regarding health & wellbeing priorities for communities as we learn to live with COVID-19 * Other |  |
| **Who will benefit from the programme / project / activity?** |  |
| **Do you plan to use any local events or national health campaigns to deliver your project?** (Queen’s Platinum Jubilee, K&C Summer Festival, North Kensington Youth Festival, Notting Hill Carnival, Mental Health Awareness Week, Volunteers Week etc.) |  |
| **Please also give likely numbers who will benefit.** **How many people do you expect to attend?** |  |
| **How this will be delivered, where, and by whom (staff, volunteers, partners)?**Are you planning on partnering or collaborating with other businesses or organisations? |  |
| **How are you planning to promote your programme / project / activity?** |  |
| **Have you ever run a similar programme / project / activity? If yes, give us a short description and / or testimonials.** |  |

|  |  |
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| **Please provide a brief breakdown of the estimated costs, showing how you would use the grant.**  **Please provide this in a list if possible.**  Should you be successful, you will be asked to provide a detailed report on expenditure upon completion of the project. |  |
| **Where will the work be delivered?** |  |
| **Estimated Start Date:** |  |
| **Duration:** |  |
| **Estimated End Date:** |  |
| **Likely hours of the project per day / week:** |  |
| **Any other information:** |  |

**In addition to your completed Application Form, please submit the following:**

|  |  |
| --- | --- |
| **A copy of your latest signed Annual Accounts** | **☐** |
| **A copy of a bank statement no more than 3 months old** | **☐** |
| **A copy of your Governing Document** | **☐** |
| **A copy of your Safeguarding Policy** | **☐** |

**Please send the completed form and the additional documents to** [**projects@pbc.co.uk**](mailto:projects@pbc.co.uk) **by Friday 22nd April 2022.**

**If you have any questions, please contact Keith Nicholson at Portobello Business Centre.**