

## Introduction

This Cookie Policy explains how Portobello Business Centre ("we", "us", "our") uses cookies and similar technologies on our website. By using our website, you agree to the use of cookies as outlined in this policy.

## What Are Cookies?

Cookies are small text files that are placed on your device when you visit a website. They help us improve your experience by remembering your preferences and enabling certain functionalities of the website.

## Types of Cookies We Use

1. **Essential Cookies:** These cookies are necessary for the website to function and cannot be switched off.
2. **Performance Cookies:** These help us understand how visitors interact with our website by collecting and reporting information anonymously.
3. **Functional Cookies:** These enable enhanced functionality and personalisation, such as remembering your preferences.
4. **Targeting Cookies:** These are used to deliver advertisements relevant to you and your interests.

## Managing Cookies

You can manage or disable cookies through your browser settings. Please note that disabling cookies may affect the functionality of the website. For more information on managing cookies, visit <https://ico.org.uk/for-organisations/direct-marketing-and-privacy-and-electronic-communications/guidance-on-the-use-of-cookies-and-similar-technologies/>

## Changes to This Policy

We may update this Cookie Policy from time to time to reflect changes in legislation or our services. Please check back periodically for updates.

## Contact Us

If you have any questions about this Cookie Policy, please contact us on [info@pbc.co.uk](mailto:info@pbc.co.uk)